

# OMA INCUBATOR GROUP RULES (“OIG Rules”)

## Introduction

As OMA has developed more and more specifications for service enabling protocols and as those protocols have matured, we have found that some enablers have application that extend beyond their original design. OMA has noticed interest for our enablers from a widening set of companies and specification setting bodies, and an appetite for finding a way to quickly define the outlines of potential new service enablers.

In an effort to respond to this trend, OMA is introducing an incubator program to allow OMA to broaden the number and scope of new and existing enablers with the participation of important members of the industry who may not yet be represented at OMA.

Incubator Groups are designed to promote broader industry participation in the process of enabler development by making it easier and faster to shape the broad outlines of the next generation of service enablers in a well supported development environment.

Simply stated, Incubator Groups are:

- Open to all: anyone may participate with an invitation from an OMA member.
- Do not require a fee: OMA membership is not required.
- IPR balanced: the IPR policies are designed to make it easy for IPR holders to join a group. The Incubator IPR policy is consistent with OMA's IPR policy. OMA's IPR policy is harmonized with many of the largest SDOs.
- Geared for transition to standards-track: These groups complement the existing OMA work program. They are structured to facilitate transition to the standards track.
- Flexible in outcome: Incubators may choose to develop white papers, demos, or merely to hold discussions. While there is no requirement that Incubator product transition to the OMA standards process, it will be easy to do so if the Incubator wishes.
- Supported by OMA infrastructure and process: OMA will provide tools, facilities, and lightweight process guidance so that the Incubators can benefit from the tools and experience that already exists at OMA.
- Simple to start: Requires only a short definition of scope and a minimum number of OMA supporters.

## The Rules

### Quick Setup

OMA will provide basic administrative support including communication and collaboration tools (email distribution list, document repository, web conferencing tools).

### Scope

The scope of the OIG is defined in the 'OIG Procedures' which is created by the OMA members who chose to initiate the OIG.

### Duration

Duration of 6 months maximum is strongly recommended but not mandatory.

### Publication of Deliverables

The OIG may draft and approve deliverables which will be published by OMA after OMA Board of Directors review.

### Participation

Participation requires all non-OMA members to sign the OMA Incubator Group Application Form.

It is up to the OIG to organize the participation but it is highly recommended to use teleconferences and web conferencing tools.

Non-OMA members can only be invited by the OMA members who have initiated the OIG.

### Good standing Rules

Participation in an OIG on an on-going basis implies a serious commitment.

A participant may be declared in Bad Standing in any of the following circumstances:

- The individual has missed more than one of the last three conference calls.
- The individual has missed more than one of the last two face-to-face meetings.
- The individual has not provided deliverables in a timely fashion twice in sequence (e.g. action items).

Although all participants representing an organization should attend all meetings, attendance by one representative of an organization satisfies the meeting attendance requirement for all representatives of the organization.

The above criteria may be relaxed if the OMA members who have initiated the OIG agree that doing so will not set back the OIG. For example, the attendance requirement can be relaxed for reasons of expense (e.g., cost of travel) or scheduling (for example, an exceptional teleconference is scheduled at 3:00 a.m. local time for the participant). It is the responsibility of the OMA members who have initiated the OIG to apply criteria for Good Standing consistently.